

**ENDLESS SKIES ALBERTA TEACHERS' CONVENTION
ASSOCIATION**

**February 13 & 14, 2020
EDMONTON CONVENTION CENTRE**



EXHIBIT APPLICATION FORM 2020

(Please complete each form area)

Company/Organization: _____

Contact Person: _____

Address: _____

City/Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Email: (Please Print NEATLY) _____

Items to be displayed:

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Fee: \$450.00 per booth (Each booth includes 3 tables).

Number of booths: _____ x \$450 = _____ + GST _____ = Total _____

Payment Total: _____

If you are a company that is GST exempt please include number on application form.

*GST EXEMPT Number _____

* Please provide GST # if you are GST exempt. If not provided then GST will be charged.

Booth Assignment: You will receive an emailed receipt with booth assignments one/two days before convention or upon your arrival at the Edmonton Convention Centre February 13, 2020.

Free Internet: There are internet services that are free within the Shaw, which some exhibitors use as their primary access points, however it may drop or seem slow. I have the recommendation from the Shaw that it is the exhibitor's choice to purchase high speed internet at their cost or rely on the free access and brace for some slow periods of over use with subscribers.

Power and Paid Internet: If you require power and/or internet services **YOU** will need to directly contact Freeman Audio Visual (<https://freemanav-ca.com/contact/locations/edmonton/>) respectively, after January 1, 2020. Please contact them directly for any required services. Do not delay, as their rates may change closer to the event.

Please read, sign and send this form with payment to:

Ms. Caitlynn Chernish, Exhibits Chair

**Address: Box 270
Smith, Alberta
T0G 2B0**

Email: caitlynn.chernish@asperview.org or estca.exhibits@gmail.com

Text or Call: 780-213-0391

Please make your cheque payable to:

Endless Skies Teachers' Convention Association (ESTCA)

Endless Skies Teacher' Convention Association is only accepting cheques as a method of payment for convention
2020.

Contract for Exhibitor Services TERMS AND CONDITIONS

1. The following terms and conditions form part of, and are to be read in conjunction with, the terms contained in the Application Form.
2. For the purpose of these provisions:
 - (a) "Exhibitor" means the party named as the exhibitor in the Application Form requesting exhibit space(s);
 - (b) "Association" means the ENDLESS SKIES TEACHERS' CONVENTION ASSOCIATION (ESTCA) of the Alberta Teachers' Association.
 - (c) "Event" means 2020 ESTCA Convention in Edmonton, Alberta on February 13 and 14, 2020.
1. The Application Form must be returned to the Association by no later than 30 days prior to the first day of the Event.
2. Any Application Form that is returned to the Association which is not accompanied by a signed copy of these terms and conditions and a cheque for the full amount owing for the exhibit space(s) requested by the Exhibitor in the Application Form will be considered void.
3. Any cancellation by the Exhibitor must be done by notice in writing and received by the Association by no later than **30 days prior to the first day of the Event**.
4. If the Exhibitor cancels its appearance, but does not do so in accordance with the procedure set out above, the monies that the Exhibitor paid to the Association for the exhibit space(s) will **not be refundable**.
5. Other than those items listed in the Application Form, the Association **will not be responsible** for the provision or cost of any materials, supplies or services used or required by the Exhibitor in connection with the exhibit space(s).
6. Except as otherwise provided in this agreement, the Association will not be responsible for any special, incidental or consequential damages in any circumstances, including circumstances arising from the Association's cancellation of the Event or the exhibit space(s) for any reason or at any time whatsoever.
7. The Association reserves the right to refuse any application for any reason **up to 60 days prior to the first day of the Event**, in which case the monies that the Exhibitor paid to the Association for the exhibit space(s) will be refunded to the Exhibitor **by no later than 60 days after the Event**.
8. The Association reserves the right to cancel the Exhibitor's exhibit(s) at any time before or during the Event, if, in the opinion of the Association, the exhibit is not an accurate reflection of the description of the exhibit(s) that the Exhibitor provided in the Application Form, in which case the monies that the Exhibitor paid to the Association for the exhibit space(s) will **not be refundable**.
9. If the Association cancels the Event or the Exhibitor's exhibit(s), the Association may, in its discretion, compensate the Exhibitor for all or part of the costs that the Exhibitor incurred in preparation for the Event or otherwise. Such compensation by the Association shall not be construed to be a waiver of the Association's rights under clause 3 of this disclaimer or otherwise stop them from relying on those rights.

10. By signing below, the Exhibitor acknowledges that it has read these terms and conditions in full and understands that they form part of the application and agreement for the provision of exhibit space at the Event.
11. The Exhibitor agrees to comply with applicable privacy legislation with respect to the personal information of any identifiable individuals. The Exhibitor also agrees that the Association may collect, use and disclose the Exhibitor's personal information to the extent necessary to carry out the purposes for which the parties are contracting.

By signing this form, you have read and agreed to the above requirements.

Exhibitor Name (this is your legal signature): _____

E-mail: _____

The Alberta Teachers' Association requires the information contained on this form in order to conduct the professional and business affairs of its membership and will collect, use and disclose the personal information about you accordingly. For inquiries, objections or concerns about how the *Personal Information Protection Act* applies to your personal information, please refer to our privacy policy on the Alberta Teachers Association website.

Please email this completed form to caitlynn.chernish@asperview.org or estca.exhibits@gmail.com to begin the registration process.

A preview of the booth layouts for Hall C for the 2020 ESTCA Teachers Convention will be sent to you closer to convention date.

If you have any booth location preferences, please describe them in the box provided below. We will try our best to accommodate your needs.

Thank you for your interest in our convention! We welcome you to the Endless Skies Alberta Teachers' Convention Association's 2020 convention.

Caitlynn Chernish
Exhibits Coordinator